

Faculty Homepage Overview

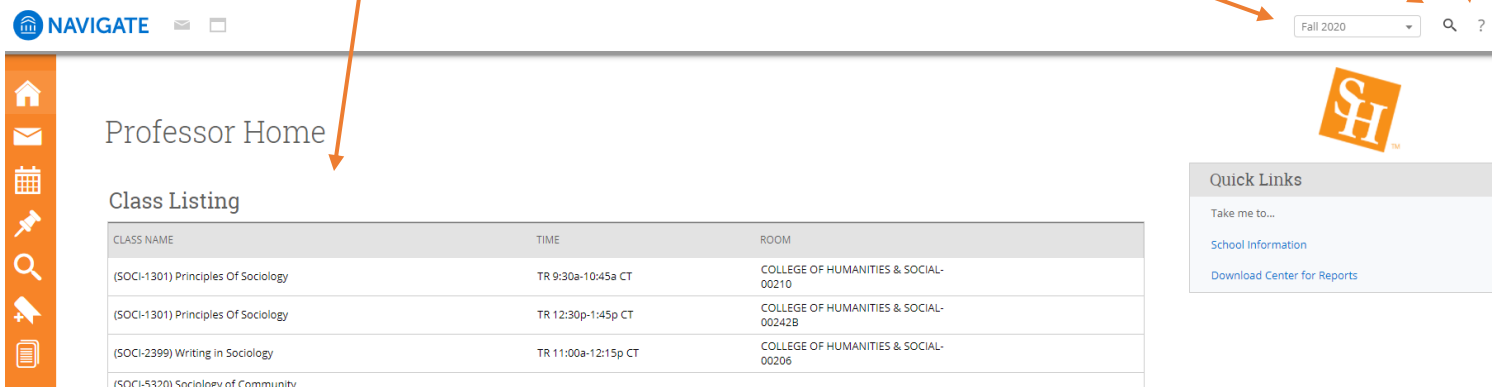
As faculty, this will be your homepage when you login to Campus Connect. ***Note** if you have several roles in the platform based on your primary job responsibilities, your home page may have a few additional functionalities.

On the Faculty Homepage, there will be a class listing showing all of the courses that you are assigned for the current term.

This is the Global Term selector; it is recommended to not change and be the current term.

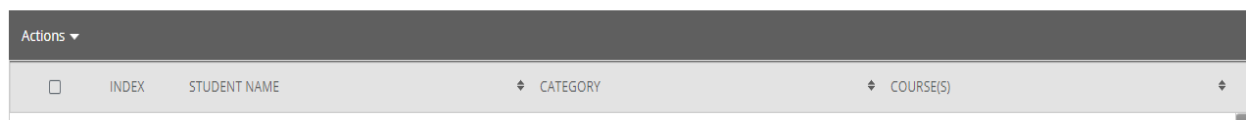
This is the Global Search; you can search for students easily by first and last names or their ID #.

This is the Help Center for EAB & Navigate.



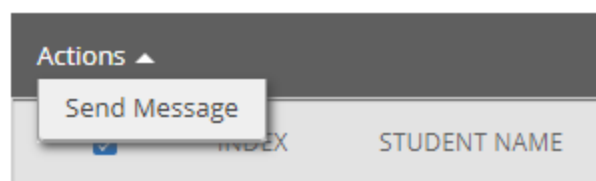
By scrolling further down on the homepage, you will see a **Students in My Classes** section. This is a composite list of students who are enrolled in your courses, along with which course they are associated with.

Students In My Classes










From this list, you can select the checkbox next to students and **send messages** (emails and texts) as needed.

Students In My Classes



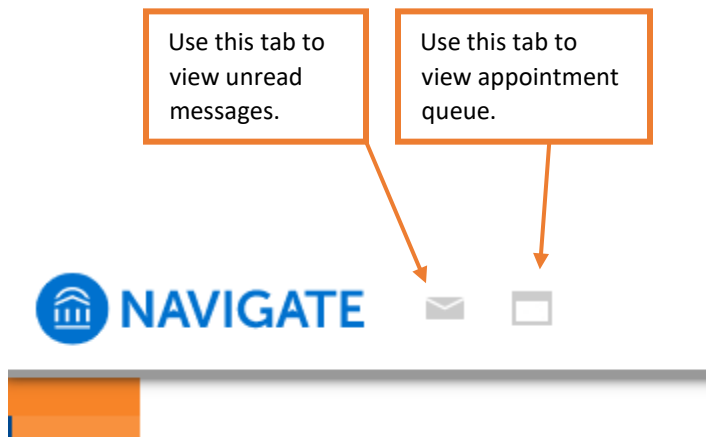
Side Bar Icons & Features

The left side bar menu contains the following options *dependent on your role in the platform!*

	←	Home
	←	Conversations: Where you can view your emails and other notifications sent from the platform.
	←	Calendar: Where you can view and modify your calendar and also set up the Exchange integration.
	←	Reminders: Where you can view any upcoming or overdue reminders.
	←	Advance Search: Where you can conduct a simple and/or advanced search of students.
	←	Lists & Searches: Where you can view your saved searches and student lists.
	←	Reporting: Where you are able to run various reports for student data.




Top Bar Icons & Features

The top bar icon has three icons that provide different features based on your needs.



Use this tab to view unread messages.

Use this tab to view appointment queue.

Right-side Icons & Features

On the right-side of the staff home page, you will find quick links for your convenience.

<p>Actions</p> <p>I want to...</p> <p>Issue an Alert</p>	←	<p>Manually issue an alert for a student <i>(See Section "Alerts & Referrals" for more information)</i></p>
<p>Quick Links</p> <p>Take me to...</p> <p>School Information</p> <p>Download Center for Reports</p>	←	<p>View student support services information</p>
	←	<p>View downloaded report files</p>